



**Friends of the Winchcombe School (FoWS)
Annual General Meeting
7pm Monday 24th January 2022**

MINUTES

Attendees

Sheilagh Peacock, Vicki Jackson, Kathryn Bowers, Katharine Shaw, Emma Oliver, Philip Jackson, Steve Bowers

Apologies:

Neil Pilsworth

Our Constitution

It is a legal requirement for FoWS (TBC as a registered charity) to set out its objectives and the structure by which it operates in a constitution. Vicki proposed that FoWS continue to adopt the ParentKind model constitution, endorsed by the Charity Commission. The following motion was approved unanimously, with no abstentions:

To adopt the ParentKind model constitution dated February 2018 with effect from 24th January 2022. For the avoidance of doubt this will replace any constitution or rules that may have preceded it.

Actions: Vicki to sign the constitution, witnessed by Kathryn. A copy of the constitution is available on the FoWS section of the school website.

Treasurers Report

Kathryn gave a brief run through of the 2020 – 2021 accounts which have now been completed and are ready to be submitted. Once the AGM is complete and the constitution signed, a new bank account can be set up, as the previous account has been closed. The cheques and cash are currently being stored in a safe and will be transferred into the new account along with the Paypal balance, which is currently £328.79. Vicki and Kathryn will be signatories on the account with other committee members to be added as necessary.

Actions: Sheilagh will check the accounts before they are submitted. Kathryn to submit the accounts and signed constitution necessary to open the new bank account.

Events Calendar and Future Spending

Due to low attendance it was agreed to postpone the discussion on future events and spending, but it has been acknowledged that enthusiasm is low both in terms of volunteers and for participants at events themselves due to the Covid situation. It is hoped that our next event – the Virtual Quiz on 5th February 2022 will help to bring people together, and further suggestions for events are welcomed.

Election of Trustees (FoWS Committee)

Trustees were elected unanimously:

Vicki Jackson (Chair)

Kathryn Bowers (Treasurer)

Katherine Shaw (Secretary)

All attendees were invited to put themselves forward but declined. The Committee can co-opt additional members during the year.

Minutes are to be sent out to members and published on the school website.