

Governing Body of The Winchcombe School

Minutes of the meeting of
Monday 10 February 2020 at 5.00 pm

Present: Neil Pilsworth, (NP) Head teacher, Rachel Redgwell (RR) Chair, Sophie Kain (SK), Nida Ahmed (NA), Roy Wood (RW), Derek Peaple (DP), Natasha Grove (NG), Chris Harding (CH), Paul Williamson (PW), Vickie Smith (VS) and Regina Kosa (RK)

Apologies: Abhinav Sahai (AS) Vice chair

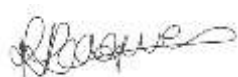
Absent:

In attendance: Harriet Skinner (HS), Clerk, Elode Scarlett (ES) (Deputy head teacher), Sheilagh Peacock (SP) (School Business Manager) Mark Taylor

Agenda item		Action
1.	Introduction RR advised that following an uncontested parent governor election VS and RK (<i>RK joined the meeting at 5:20pm</i>) were elected to the GB. Introductions were made.	
2.	Apologies Abhinav Sahai (AS) Vice chair <i>The meeting was quorate</i>	
3.	Declaration of any other business None	
4.	Declaration of interests None	
5.	Minutes of the meeting of 18 November 2019 Agreed. RR signed the minutes as a true record of the meeting.	Update website By next meeting 27.04.2020
6.	Matters arising None	
7.	Head teacher report Following his meeting with the school's Inclusion Manager, PW noted some inconsistencies in the Special Educational Needs and Disability (SEND) data which NP agreed to investigate. RW commented on the high level of persistent absence (16.8%); NP informed governors of the measures being developed to address this. PW wanted to know if there was a pattern of SEND children persistently late or absent.	NP to check SEND data and report back to FGB By 27.04.2020 <i>challenge</i> NP to report absence data/impact of measures by 27.4.2020

Minutes of the meeting of 10.02.2020

Signed

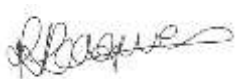


..... Date 27.04.2020

		NP/Kate Betts to obtain SEND absence/late data
		Action
	<p>RR noted the high level of pupil mobility; NP advised that this was largely because of Vodafone parents on short term contracts not necessarily pupils moving schools.</p> <p>RR also pointed out that no incidents of bullying/racist/radicalisation were recorded – NP stated that this was correct, there were no concerns of this nature. He went to say that the school had implemented a specialist reporting system: Child Protection online management system (CPOMS) which has been rolled out to all staff for recording all incidents relating to CP. SK asked what JIGSAW was and NG explained that it was a Personal, Health and Social Education resource and there is a parent workshop planned.</p> <p>RR asked about progress in pupils' e-safety and NP informed governors that Mr Hawkins (teacher) is developing online safety lessons for children.</p> <p>RR queried if the school had received any compliments – NP pointed out that there have been some verbal compliments and it was felt that it would be appropriate to keep a record of these.</p>	<p><i>challenge</i></p> <p><i>challenge</i></p> <p>NP: Compliment log/record To be added to complaints log by 27.4.2020</p>
8.	<p>Safeguarding Report</p> <p>RR summarised her report to governors. RR raised a concern about data protection for CPOMS; NP reassured her that only designated safeguarding leads (DSLs) could access CPOMS offsite and only with double loop authentication check.</p> <p>NP agreed to consider RR's recommendations in the report.</p>	<p>NP to report back by 27.04.2020 with confirmed actions</p>
9.	<p>Pupil Premium Grant (PPG) report</p> <p>DP shared his report with the GB. DP noted the creative use of the curriculum e.g. horse therapy at Greatwood.</p>	

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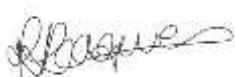
	<p>RR confirmed with GB that all governors were making progress with their SIP/link governor roles.</p> <p>RW and DP shared their feedback on their recent visit with Maths leads: DP commented on very good practice, both enjoyed the visit, details in their report.</p> <p>AS, NA and PW met with the school council - AS report was circulated. NA and PW conveyed that they were impressed with the children and their knowledge of the school's values.</p> <p>RR thought it important to address the students' requests so they know their voice has been heard.</p> <p>NA and PW also met with Mrs Betts (inclusion manager) to discuss SEND.</p> <p>Lastly ES commented that she has seen a definite increase in engagement and visits from governors since September 2019.</p>	<p>To confirm parent workshops for Maths By 27.4.2020</p> <p>Action</p> <p>NP/AS to follow up student council report By 27.04.2020</p>
14.	<p>AOB</p> <p>None</p>	
17.	<p>Date & time of next meeting</p> <p>Monday 27th April 2020 at 5.00 pm</p> <p>The meeting closed at 6:10pm</p>	

Documents circulated with this agenda:

Minutes of the FGB meeting of 18.11.2019
 Minutes of the F&HR Committee meeting of 20.01.2020
 HT report to Governors Autumn Term 2019-20
 Safeguarding report Feb 2020
 PPG report Feb 2020
 Schools Financial Value Standard (SFVS)
 Staffing Structure 2019
 Behaviour Policy
 Exclusion Policy
 First Aid Policy
 Governor Visit report & annex 9 Jan 2020 RW & DP
 Governor Visit report 6 Feb 2020 Abhinav

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